GOVERNMENT OF GOA

DIRECTORATE OF FIRE AND EMERGENCY SERVICES

ST. INEZ, PANAJI – GOA

AUCTION CATALOGUE No. ___

- Last date of issue of Auction Catalogue :- 02/12/2019 upto 16.00 hrs.
- Last date and time of Receipt: - 04/12/2019 upto 10.30 hrs.
- Date and Time of Opening: - 04/12/2019 at 15.00 hrs.

Documents contains

(1) Auction Terms and Condition.
(2) Form A (Schedule of Lots).
(3) Form B (Declaration by bidder).
(4) Form C (Details of lots along with location).

COST – Rs. 500/-
TERMS AND CONDITIONS

1. Sealed Quotations are invited from the interested parties **Upto 10.30 hrs. on 04/12/2019**, for lease of coconut trees in the Campus of the Fire Force Headquarters, St. Inez Panaji on “AS IN AND WHERE IS” basis for a period of One year as per the details given below:-

<table>
<thead>
<tr>
<th>Lot No.</th>
<th>Description of the trees</th>
<th>Minimum bid Offer per year</th>
<th>Period of lease</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Area No.1, 2 &amp; 3 containing 113 Nos. of coconut trees</td>
<td>Rs. 22,600/-</td>
<td>For one year commencing From <strong>04/12/2019</strong> to <strong>03/12/2020</strong></td>
</tr>
</tbody>
</table>

2. The quotations will be opened on 04/12/2019 after 15.00 hrs. in the Class Room of Directorate of Fire & Emergency Services, St. Inez Panaji-Goa.

3. “**AUCTION BID FORM**” shall be issued on payment of Rs. **500/- per form.** The form fee is non-refundable and shall be deposited in the Government Treasury. However the receipt of the same shall be issued to the concerned.

4. Offers/Bids are to be quoted only in the **“SCHEDULE OF LOTS” (“Form A”)**

5. Offer must be submitted for each lot separately. Bids submitted below the minimum bid offer per year will not be accepted.

6. Tenderers shall submit attested copy of **Aadhar Card** along with the bid.
7. Tenders complete in all respects should be dropped in Tender Box kept in the Office of Directorate of Fire and Emergency Services, St. Inez, Panaji – Goa within the closing time & date specified. Tenders as far as possible shall be opened on the same day after 15.00 hrs. in the presence of Tenderers who are present during the opening.

8. Interested parties while submitting “AUCTION BID FORM” shall enclose an Earnest Money Deposit amounting to value subject to a minimum of **Rs. 5,000/- for the lot** in the form of Demand draft drawn on any scheduled or Nationalized Bank in favour of the Director, Fire & Emergency Services, St. Inez Panaji payable at Panaji. **Auction bids without Earnest Money Deposit shall not be entertained and rejected.**

9. The highest bidder of each lot shall deposit 25% of the bid price on the same day in the form of D.D./P.O./D.C.R. of any Scheduled Bank drawn in favour of the Director, Fire & Emergency Services, St. Inez Panaji payable at Panaji.

10. In case of failure to deposit such amount in time, than the amount deposited as per clause (8) above shall stand forfeited in respect of such a Lot(s), and the lot will be allotted to second highest bidder or thereof.

11. **The balance 75% of Bid value of the Lot should be paid by the bidder within 7 days from the date of issue of intimation letter.** This balance payment shall also be in the form of Pay order/Demand Draft/D.C.R. of any Scheduled Bank drawn in favour of the Director, Fire & Emergency Services, St. Inez Panaji, payable at Panaji. In case of failure to make balance payment in time, the amount deposited as per Clause (8) above shall stand forfeited.

12. All offers of Tenderer(s) shall remain valid for acceptance by the Department for a period of 60 days from the date of opening of Bids. If the said day is closed/Holiday or be declared Holiday due to any unforeseen reason, then the offer shall be automatically deemed to be valid for acceptance till the next working day.
13. The Tenders shall be treated as having been concluded as soon as intimation letter is issued by the Department to the successful bidder.

14. The application shall contain complete Name, Postal Address and telephone number, if any, of the applicant. No Short initial applications shall be considered.

   **EXAMPLE:**

<table>
<thead>
<tr>
<th>INCORRECT NAME AND ADDRESS</th>
<th>CORRECT NAME AND ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shri J.N. Naik</td>
<td>Shri Janardan Narayan Naik</td>
</tr>
<tr>
<td>St. Inez, Panaji</td>
<td>House. No. 3665, Near Samrat Hotel,</td>
</tr>
<tr>
<td></td>
<td>St. Inez Panaji – Goa.</td>
</tr>
<tr>
<td></td>
<td>Pin Code – 403001.</td>
</tr>
<tr>
<td></td>
<td>Phone No. 2423368.</td>
</tr>
<tr>
<td></td>
<td>Mobile No. 8551056000</td>
</tr>
</tbody>
</table>

15. Tenderers should enclose all the following documents inside the sealed cover:-

   (a) D.D./P.O./D.C.R. towards Security deposit drawn Lotwise, Terms and conditions of Tender duly signed and also declaration “**Form B**”.

   (b) Schedule of Lots (“**Form A**”) duly filled and signed (**Offers in Figures and Words**).

   (c) Voters Identification/Adhar card /Any Residential Proof with Photo.

16. The person signing the schedule of Lots will be deemed to be the only authorized representative of the tenderer for any or all transactions with the Department. All rates and prices in the tender should be quoted both in figure and words.

17. Tender(s) containing any overwriting or revised rates without being authenticated by the Tenderer’s signature is/are liable to be rejected. Should there be any variation between the rates indicated in figure and words the higher of the two shall be considered.
18. Tenderer’s sending their Tenders by Mail/Courier/Post will do so solely at their own risk and the Department will not be responsible for any loss in transit or Postal delay.

19. Tenders which are not complete in all respect and/or not supported by documents as mentioned in clause (15) above or are with conditions at variance with Terms and Conditions of Tender are liable to be rejected summarily.

20. In the event of the Department/Office remaining closed on the day of receiving/opening of Auction bids for any unforeseen reason, the Tender shall be received upto 10.30 a.m. on the next working day of the Department.

21. “AUCTION BID FORM” will be issued by the Director, Fire & Emergency Services, St. Inez, Panaji Goa.

22. The successful bidder have to enter into an Agreement of the lease within 07 days (Seven days) on receiving the intimation letter.

23. Tender will be opened on 04/12/2019 at 15.00 hrs. in the presence of such bidders who are present.

Signature of Tenderers : ______________________________
Name : ______________________________
Address : ______________________________

________________________________________

Sd/-
(ASHOK MENON)
DIRECTOR
FIRE & EMERGENCY SERVICES
**Auction Notice**

**No.DFES/YARD/COCONUT-LEASE/2019-20/3631**

**Dated:** 22/11/2019

**GOVERNMENT OF GOA**

**DIRECTORATE OF FIRE & EMERGENCY SERVICES**

**ST. INEZ, PANAJI – GOA**

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### TENDER SCHEDULE

(To be filled in by Bidder)

<table>
<thead>
<tr>
<th>Lot No.</th>
<th>Description of item</th>
<th>Amount of bid value in Rs. Offered by Purchaser (Both in figure and in words) for the Lot</th>
<th>Details of Security Deposit in the form of P.O./D.D./D.C.R. enclosed on Lot basis (In Rupees)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Area No.1, 2 &amp; 3 containing 113 Nos. of coconut trees</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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Signature of Tenderers : ______________________________

Name : ______________________________

Address : ______________________________

Telephone No. : ______________________________
DECLARATION BY BIDDER

I/WE HAVE READ, UNDERSTOOD AND ACCEPTED THE TERMS AND CONDITIONS OF AUCTION NOTICE AND I/WE HAVE OFFERED THE BID/BIDS IN THE FORM “A” KEEPING IN VIEW THE TERMS AND CONDITIONS OF THE AUCTION IN TOTO. I/WE UNDERTAKE TO PAY THE TOTAL VALUE OF BID OFFERED FOR INDIVIDUAL LOT. THE SECURITY DEPOSIT AS REQUIRED HAVE ALSO BEEN ENCLOSED INDIVIDUAL LOTWISE.

Signature of Tenderer : _________________________________

Name : _________________________________

Address : _________________________________

Telephone No. : _________________________________

Paste here latest Photographs of the tenderer duly attested by Gazetted Officer.
# GOVERNMENT OF GOA
**DIRECTORATE OF FIRE & EMERGENCY SERVICES, ST. INEZ, PANAJI – GOA**

## DETAILS OF TREES ALONGWITH LOCATION
**(INFORMATION TO BE ENCLOSED BY CONCERNED DEPT.)**

<table>
<thead>
<tr>
<th>Lot No.</th>
<th>Description of item</th>
<th>Location of Lot</th>
<th>Officer to be contacted for Inspection/Details.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Area No.1, 2 &amp; 3 containing 113 Nos. of coconut trees.</td>
<td>In the Campus of Fire Force Headquarters, St. Inez, Panaji – Goa.</td>
<td>Station Fire Officer, Yard Section, Fire Force Headquarters, St. Inez, Panaji – Goa.</td>
</tr>
</tbody>
</table>

_Sd/-

(ASHOK MENON)
**DIRECTOR**
**FIRE & EMERGENCY SERVICES**
GOVERNMENT OF GOA
DIRECTORATE OF FIRE AND EMERGENCY SERVICES
ST. INEZ, PANAJI – GOA


Auction Notice

Sealed Tenders are invited for lease of coconut trees existing in the Campus of the Fire Force Headquarters, St. Inez, Panaji "As is where is basis" for a period of one year from 04/12/2019 to 03/12/2020.

Lot No. | Particulars | Last date of issue | Last date of submission | Date of opening | Cost of Tender Auction Catalogue |
--- | --- | --- | --- | --- | --- |
1. | Area No.1, 2 and 3 containing 113 Nos. coconut trees. | 02/12/2019 upto 16.00 hours. | 04/12/2019 upto 10.30 hours. | 04/12/2019 at 15.00 hours | Rs. 500/- |

Tender catalogue alongwith the terms and conditions can be obtained from this Directorate or downloaded from website:http://www.dfes.goa.gov.in upto 02/12/2019 till 16.00 hours. Incase of downloaded Tender Catalogue, payment is to be made in the form of Demand draft submitted alongwith Tender Auction Bids in Favour of the The Director, of Fire and Emergency Services, The Directorate of Fire & Emergency Services reserves the right to accept or reject any or all tenders without assigning any reason thereof.

Sd/-

(ASHOK MENON)
DIRECTOR
FIRE & EMERGENCY SERVICES